

Program Name: MVCTC EL/Civics Program
 Staff Responsible for Lesson: Mary Ann Oatney

Date(s) Used	6/2010								
Civics Category	I. Rights and Responsibilities of Citizenship								
Civics Objective	1. Consumer Economics – Housing Describe methods and procedures to obtain housing and related services including low-cost community housing.								
Time Frame to Complete Lesson	1.5 hours								
EFL(s)	NRS levels 2 - 4								
Standard(s)/Components of Performance	<ul style="list-style-type: none"> √ Listen Actively √ Speak so That Others Can Understand √ Read With Understanding √ Convey Ideas in Writing 								
Benchmark(s)	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Listening</td> <td style="text-align: center;">Speaking</td> <td style="text-align: center;">Reading</td> <td style="text-align: center;">Writing</td> </tr> <tr> <td style="text-align: center;">L.1,4</td> <td style="text-align: center;">S.1,4</td> <td style="text-align: center;">R.1,4,5</td> <td style="text-align: center;">W.1,4,5,6 For levels 3-4</td> </tr> </table>	Listening	Speaking	Reading	Writing	L.1,4	S.1,4	R.1,4,5	W.1,4,5,6 For levels 3-4
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L.1,4	S.1,4	R.1,4,5	W.1,4,5,6 For levels 3-4						
Materials	<p>Handouts: Accessing Low-Cost Community Housing Public Housing Application form</p> <p>Local Housing Authorities of Ohio: www.hud.gov/local/oh/renting/hawebsites.cfm</p>								
Activities	<p>I. Using handout, Accessing Low-Cost Community Housing, students will be introduced to the HUD public housing program in the (<u>fill in your city</u>), Ohio area, the local Housing Authority. Student will read and discuss this handout.</p> <p>II. Students will go to local MHA website, www.hud.gov/local/oh/renting/hawebsites.cfm and download the Public Housing Application form. Students will be introduced to various sections of this form and terminology defined as needed.</p> <p>III. A Guest Speaker from the local Housing Authority office will be invited to speak to the students about the public housing program and application process, and answering questions. Students will prepare written questions in advance.</p>								
Assessment/ Evidence	Students will be divided into groups of 3 and prepare written questions to ask the guest speaker from MHA. Teacher will collect questions and review for content and writing skills. Questions will be returned to students and corrections made as needed.								
Reflection	Many of our students have limited incomes and could qualify for low cost housing sponsored by HUD. This lesson introduced them to optional low income based housing available in the Dayton/Montgomery county area. Many were overwhelmed by the application form and were encouraged to make appointments with counselors at the DMHA office.								

	Guest speaker was very helpful answering students' questions.
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Low Cost Community Housing

I. What is it?

- Rental housing for eligible low-income families, elderly and persons with disabilities.
- Rental housing which can be apartments or single family houses
- Managed by HUD (Housing and Urban Development) and locally by MHA (Metropolitan Housing Authority) Check www.hud.gov/local/oh/renting/hawebsites.cfm for local office.

II. Who is Eligible?

- Low income families and individuals
- Eligibility is based on
 - Annual gross income
 - Status of Individual, family, elderly or disabled
 - U.S. citizenship or eligible immigration status
 - Applicants whose references and background checks are approved by HUD

III. Where to Apply

- Contact: **Your Local (Dayton) Metropolitan Housing Authority**
Admissions Department
400 Wayne AV
Dayton, Ohio
Phone: 910-7516

Or local HUD Field Office

IV. Application Process

- Complete Public Housing Application and submit to your local MHA.
 - Application form is available online at www.hud.gov/local/oh/renting/hawebsites.cfm or at the local MHA office.
 - MHA workers can help you fill out the form.

- To determine if you are eligible the following may be needed:
 - Names of all persons who will be living in the house or apartment
 - Relationship to the head of the family
 - Your present address and telephone number
 - Family needs that might qualify for housing approval
 - Estimate of family's income for the next 12 months and source of income.
 - Names and addresses of employers, banks and other information needed to verify your income and family members
 - Possible home visit

- **Documents needed**
 - Documents, such as birth certificates and tax returns to verify information on your application.

- **Local MHA notifies family by letter.**
 - If eligible, family meets at the local MHA office and attends briefing session and completes necessary paperwork.
 - Family is put on a waiting list until housing become available.
 - Once lease and contract are approved and signed, tenants may move in.

V. How is rent decided?

Based on your family's anticipated gross annual income less deductions approved by local MHA.

VI. How long can you stay in low cost housing?

- Usually you can stay as long as you follow requirements of the lease.
- You may be required to move if affordable housing is available for you in your city.

